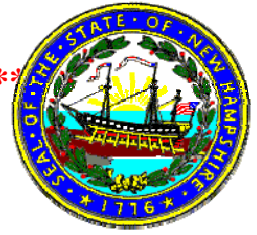




NEW HAMPSHIRE ARMY NATIONAL GUARD
****ADSW ORDER MERIT LIST JOB ANNOUNCEMENT****
HUMAN RESOURCE OFFICE (NHAG-HR)
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NH 03301-5652



ANNOUNCEMENT NUMBER NH 07-002(AR)

14 March 2007

An Order of Merit List (OML) will be established utilizing qualifying applicants that are boarded, based on the need to fill between now and 13 March 2008.

POSITION TITLE, SERIES

ADSW GWOT RECRUITING and RETENTION NCO 79T40 DMOS
FULL PAY AND ALLOWANCES BASED ON YOUR CURRENT RANK AND LONGEVITY

AREA OF CONSIDERATION

Open to current military members of the New Hampshire Army National Guard and current military members eligible to become members of the New Hampshire Army National Guard in grades SPC/E-4 through SFC/E7.

MOS REQUIRED:

IMMATERIAL

APPLICATION OPENING DATE: 14 March 2007

CLOSING DATE: 13 March 2008

DUTY LOCATION: Throughout New Hampshire

WHO MAY APPLY: Open to current military members of the New Hampshire Army National Guard and current military members eligible to become members of the New Hampshire Army National Guard in Grades SPC/E-4 through SFC/E7.

***ACCEPTANCE OF THIS TOUR WILL REQUIRE INDIVIDUAL TO REMAIN ON A CONTROLLED TOUR OF DUTY WITHOUT GUARANTEE OF DUTY LOCATION OR TERMINATION DATE.**

FOR ADDITIONAL INFORMATION

Contact CSM Kandy Fredette at kandy.l.fredette@ng.army.mil, DSN: 684-9327, commercial (603) 225-1327 or TSgt Joyce Kilmer at joyce.kilmer@ng.army.mil, DSN: 684-9331, commercial at 603-225-1331.

| GENERAL ELIGIBILITY REQUIREMENTS: | INITIAL ENTRY QUALIFICATIONS: | ON-BOARD ADSW QUALIFICATIONS: |
|---|--|--|
| <ol style="list-style-type: none"> 1. Must meet physical standards of AR 600-9 and AR 135-18, Table 2-1. 2. Must not be under current suspension of favorable personnel actions. 3. Applicants must not be entitled to receive Federal military retired or retainer pay. 4. Must be able to serve at least five good years in active status prior to mandatory removal. 5. Personnel applying for an ADSW tour with eighteen (18) or more years of active military duty credited toward retirement <u>must</u> have a waiver from NGB (HQDA/DCSPER) prior to placement on tour.. 6. Applicants who have voluntarily separated from the ADSW Program are not eligible to re-enter for one year from date of separation. 7. Applicants who have voluntarily separated from the AGR Program and/or off of an ADSW tour in lieu of adverse personnel actions, or who have been involuntarily separated are not eligible to re-enter the program. | <ol style="list-style-type: none"> 1. Must meet entry requirements of AR 135-18 and NGR 600-5. 2. Must complete a Chapter 2 physical in accordance with AR 40-501 and AR 135-18. Must submit a clearance letter from the NHARNG MEDCOM. Chapter 3 physicals older than 24 months cannot be used to access soldiers. Soldiers with Chap 3 physical that are more than 6 months but less than 24 months old prior to accession must submit a DA Form 7349 reviewed and validated. HIV within 6 months prior to initial entry. 3. Soldiers transferring between states or entering FTNGD from Active Army Status without a break in service must have a current physical examination and execute DA Form 3081-R (Periodic Medical Exam) to be submitted with the soldier's application. Police records check required. | <ol style="list-style-type: none"> 1. Must continue to meet requirements of AR 135-18 and NGR 600-5. 2. ARNG/ARNGUS soldiers must immediately attend the 79T course at PEC .Failure to qualify for a R&R position within 12 months of assignment will result in mandatory separation from the ADSW Program. 3. Must be within grade requirements of MTOE/TDA position and NGB staffing guide. 4. Appropriate military uniform will be worn during duty hours. 5. Current NHARNG STPA promotion Policies apply. 6. Tour continuation is subject to review by the R&R command and the approval of the Adjutant General. 7. Applicants must have 3 years remaining on current enlistment or reenlist prior to first day of tour to meet this requirement. 8. All ADSW must complete an "application for Active Duty Training, ADSW, Temporary Tour of Active Duty, Annual Training, and Full-time National Guard for Special work for soldiers of the Army National Guard", IAW NGR 37-111. |

MINIMUM PREREQUISITES (If you do not meet these qualifications or your application does not include the information below you will not be boarded for a position. You must provide verification.

- Meet Army height/weight standards, pass an AGR chapter 2 physical
- A physical profile of 132221
- A minimum score of 110 in aptitude area GT waivable to 100 with a score of 100 in aptitude ST
- Be a high school graduate with a diploma or GED with at least one year of college credits (15 semester hours of 22 quarter hours) with no waiver

REQUIREMENTS: The individual selected into recruiting on an ADSW GWOT tour will not be reassigned out of recruiting unless it is for the benefit of the agency. Selected individual must be able to attend the Reserve Component Recruiting and Retention Course at the National Guard Professional Education Center in North Little Rock Arkansas within 90 days of assignment. Formal training (successful completion of the MOS 79T Recruiting and Retention Course conducted under the auspices of the R&R School) is mandatory.

- Possess a valid state and military driver's license
- Have the ability to type 25 wpm
- Understand the structure of the NHARNG
- Complete the appropriate NCOES
- Have previous experience in unit Strength Maintenance activity is desired
- Previous sales experience is desired

PERTINENT DATA: The Enlistment and Reenlistment Bonus, and the Student Loan Repayment Program incentive will be good for up to 365 days from orders start date. POC SFC Arwine, x1323.

APPLICATION PROCEDURES/REQUIRED DOCUMENTS

NOTE: Include the Job Number and Job Title on your application. Applications received after the closing date will be returned.

Applications for ADSW GWOT vacancies must completed on an Application for Active Duty Special work form (1058-1R) IAW NGR 37-111, All soldiers must be able to complete and qualify under ARNG Format 1058-1R and include the following as a minimum.

- Announcement number and title of position
- **DO NOT** forward packets in a three ring binder. Other folders are acceptable.
- Personnel Qualification Record (PQR)
- Last five NCOERs, if applicable
- Certified copy of DA Form 2-1 (copy signed by E-7 or above)
- Furnish three references with your application (name, phone number, address)
- Photograph in Class A uniform without cover taken within the last 12 months (DA photo not required), Deployed soldiers or soldiers returned in the last 90 days may submit photo in DCU
- DA 705 most recent and passing APFT
- **NOTE:** A complete Chapter 2 physical must be completed and approved prior to starting an ADSW tour. Physical must be dated within six months to be valid for entry; an AMC will have to be completed prior to start date.
- * DD Form 214 or other verification of active service

MAIL RESTRICTION: Applications submitted at the government's expense will not be considered. This includes those submitted in government envelopes or postage and those submitted by way of a fax machine. FAXED applications **will not** be accepted. Do not include tabs dividers, books, booklets, or document protectors when submitting applications. See mailing address on front of job announcement.

EQUAL EMPLOYMENT OPPORTUNITY: The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

BRIEF JOB DESCRIPTION: Work under the general supervision of the Area Recruiting & Retention NCO and receive policy and operational guidance from him/her. Incumbent is expected to work independently with frequent personal supervision of the Area Recruiting & Retention NCO. Incumbent will conform to instructions from the Area Recruiting & Retention NCO and within the framework of published Operational Regulations and Directives. Will conform to all moral and ethical requirements of the UCMJ and accepted recruiting practices. Properly utilize the Army National Guard Recruiter Program as established in NGB Pam 601-200. Incumbent will establish and maintain contacts in sufficient numbers and within the proper markets to insure maximum production, establish good centers of influence in schools, civic groups, local governing bodies, and supported units. Present formal and informal presentations to various schools and other groups to generate interest in ARNG membership. Interview prospective enlistees. Pre-qualify prospective enlistees to insure high quality enlistments. Arrange for transportation of applicants for testing and physicals. Complete required enlistment administration. Manage his/her time to insure maximum available time for selling the Guard. Must be willing to work long irregular hours and become involved in civic and military activities. Performs other duties as assigned.

SELECTING OFFICIAL: LTC Ralph Huber

TITLE: COMMANDER, RECRUITING AND RETENTION COMMAND

UNIT: JOINT FORCE HEADQUARTERS, NH

LOCATION:
PHONE:

4 PEMBROKE RD, STATE MILITARY RESERVATION, CONCORD NH 03301
603-228-1135 X1377